

## Appendix B

### **CHESTERFIELD BOROUGH COUNCIL – Standards and Audit Committee Self - Assessment Action Plan June 2017**

|     | <b>Action Identified</b>   | <b>By Date</b> | <b>Action by</b>  | <b>Progress as at June 2018</b>  |
|-----|--|----------------|---|--|
| (1) | That Article 9 of the Constitution – Standards and Audit Committee should be updated to reflect that the Committee have the right to call in Officers of the Council to seek assurances and explanations in terms of the governance arrangements of the council. | May 18         | Local Government and Regulatory Law Manager   | This change is part of a series of updates to Part 2 of the Constitution which have been drafted but not yet uploaded. |
| (2) | That consideration be given to adding the role of the Standards and Audit Committee back in to the induction training of Members   | May 18         | Democratic Services   | This will be undertaken as part of Member training after the May 2019 elections  |
| (3) | That an article be placed in the Borough Bulletin/on Aspire to explain the role and purpose of the Standards and Audit Committee   | December 17    | Internal Audit Consortium Manager to draft an article for the Standards and Audit Committee in September 2017 with a view to publishing by the end of December 2017 | Article drafted but not published.<br>Communications Manager feels that an edge to the story is required               |
| (4) | That the Standards and Audit Committee should undertake a self – assessment on an annual basis   | Each April     | Standards and Audit Committee   | Undertaken May 17 and to be undertaken again July 18   |

|     | <b>Action Identified</b>  | <b>By Date</b> | <b>Action by</b>   | <b>Progress as at June 2018</b>   |
|-----|---|----------------|--|---|
| (5) | That the Standards and Audit Committee produce an annual report for Council detailing the work that it has undertaken during the year and how it has added value to the council's governance arrangements | May 2018       | Chair of the Standards and Audit Committee/ Local Government and Regulatory and Law Manager/ Internal Audit Consortium Manager | Annual report approved by the Standards and Audit Committee May 18 and going to Council July 18 |